

27 March 2018

Dear Parents/Carers

### End of Term Notices

You will be aware that over the last couple of months we have made some adjustments around access to the building as a result of health and safety and safeguarding reviews.

Following on from this review, I am writing to inform you that the doors to the main building will not be open to students before 7.30am from when we return to school from the Easter break on 10 April 2018. We have taken this step as, despite numerous reminders, some students are arriving at school earlier than this, and there is not sufficient adult supervision in the building prior to 7.30am.

The closing of the main gates at 8.40am has caused us some issues and not completely resolved the safeguarding concerns and gates will therefore be closed to vehicular access from 8.30am as of 10 April 2018. If you drive your child to school, we would encourage you to drop them off by 8.30am so that they are in the building in good time for registration at 8.45am.

I would also like to take the opportunity to inform you of a slight change to the beginning of term 5 after the Easter break. On 10th April 2018, students should return to school for a 10.30am start. Please note that there will be no access for students prior to 10.15am. This is to allow all staff to undertake crucial training on our new Management Information System that is being implemented over the holiday period. Students should arrive in school in good time for form time which will be at 10.30am. Period 2 will then commence at 10.50am as usual. There will not be a morning break on that day.

We will also be carrying out a uniform check on our return to school and would politely ask that over the holiday period you ensure your child has the correct uniform and their 'Fab 5'. We reserve the right to send any student home who is not in correct uniform to change and then expect them return to school immediately.

I would like to take the opportunity to thank you for your support over the last term and wish you all a very happy Easter.

Yours sincerely



**Mrs K Gunn**  
Principal