

8 February 2018

Dear Parents and Carers

### Important Notices

I would like to take this opportunity to remind you that Term 3 ends this week on Thursday 8 February. Term 4 dates are 19 February – 29 March

Term dates are published one year in advance and 2018/19 term dates are available on our website under the Parents section.

Students are reminded that they should come equipped with the correct equipment to each lesson. Students must have the FAB5 (black pen, pencil, ruler, rubber and pencil sharpener). These items are available to purchase from Student Services.

Students must always have their lanyards with them when on the Academy site. Apollo students should ensure that these are worn at all times. Students can gain access to the Academy from 7.30am where they must either wait in the dining area or go to Computer Club. The wings to the colleges will not open until 8.30am and students attending the Computer Club will be issued with a pass to gain access to Computer Club. Students must not wander around the academy before or after school.

Please may I take this opportunity to ask you to ensure that students bring their ID card to school every day. Not only is this an important safeguarding tool, but also acts as their payment card for lunch. If students do not have their cards with them, they will not be served in the dining area until the last ten minutes of the lunch break.

I would also like to ask you to remind children about their safety at all times, in particular riding cycles to and from school. We have received a number of calls from concerned members of the public about some students cycling dangerously on the streets and pathways.

Due to staff teaching commitments, it may not always be possible to return a call or email immediately, but we will endeavour to respond to your call or inquiry within 24 hours. Parents are encouraged to make appointments if they wish to meet with members of staff as arrival in Reception without an appointment will not guarantee a meeting.

I would like to remind you that students can bring mobile phones and headphones to school although if they are caught using them at any time during the school day, the item(s) will be confiscated and parents will need to collect after school on the students' behalf. Students are advised to put such items in their locker until their departure at the end of the school day. This rule has been reiterated to students during assemblies and form time this week. The Academy accepts no responsibility for the loss of such items and we suggest a non-expensive phone is provided for students.

If you have any questions, please call the school or email [info@stroodacademy.org](mailto:info@stroodacademy.org)

I wish you and your families a restful break.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K Gunn'. The letters are cursive and connected, with a prominent 'K' and 'G'.

**Mrs K Gunn**  
**Principal**